

MHH Insurance Agency

What to do in case of an accident

1. Try to compose yourself (stay calm) and turn on your hazard lights.
2. Call 911 if it is a serious accident and request an ambulance if there are serious injuries*, or a non-emergency number if it is a minor incident.
3. Move your car safely out of traffic (if possible) and warn oncoming traffic with hazard lights and flares.
4. Try to remain calm and do not admit fault. Exchange contact and insurance information with the other driver(s).
5. Document any witness information.
6. Take pictures of the other party's driver's license, insurance ID card, and any damage to vehicles or the location.
7. Report the accident to us or the insurance company directly. (There is a 24/7 claims telephone number on your insurance ID card.)

Throughout everything, please keep in mind that your safety is the most important thing.

Insurance Claim #:

Adjuster's Tel #:

*If you have sustained serious injuries with subsequent recovery time, you may want to consult with a lawyer.

Auto Accident Facts: (Even for hit and run accident, please contact police and obtain a report)		
Date of Loss:	Time:	Tel#:
The location of the accident;		
Condition of the road/weather:		
Police Department:		
Case Number:		
Driver's Name:		
Vehicle:		
Description of the damage:		
Description of the accident:		
Party at fault:		
Witness(es)'s Name and Tel#:		
Passenger(s) Name and date of birth:		
Injuries suffered in your vehicle;		
Other Vehicle:		
Owner's Name and Driver's Name:		
Tel#:		
Address:		
Driver's license number and issued state:		
Insurance Company & Policy# :		
Vehicle make, model and color:		
Plate#:		
Description of the damage: (If you have a chance, please take a picture)		
Was anyone in their vehicle injured?		
Memo:		